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Fund Balance History

Fund Balance Analysis: As Per Audit - Budgetary

	Assigned			Unassigned	Total
	Working Capital (10% of Revenues)	Police Resv Insurance Resv	Encumbrances		
Audited 6/30/2004	\$1,185,000		\$171,000	\$849,172	\$2,205,172
Audited 6/30/2005:	\$1,245,000		\$77,243	\$393,546	\$1,715,789
Audited 6/30/2006	\$1,310,000		\$62,129	\$294,817	\$1,666,946
Audited 6/30/2007	\$1,340,000		\$114,202	\$702,199	\$2,156,401
Audited 6/30/2008	\$1,470,000		\$37,015	\$557,559	\$2,064,574
Audited 6/30/2009	\$1,488,000		\$45,497	\$237,685	\$1,771,182
Audited 6/30/2010	\$1,508,000	\$ 57,000	\$70,320	\$696,033	\$2,331,353
Audited 6/30/2011	\$1,589,000	\$57,000	\$27,185	\$850,243	\$2,523,428
Audited 6/30/2012	\$1,706,000	\$85,000	\$25,287	\$1,170,977	\$2,987,264
FY13 Budget Use of Fund Balance		\$ (56,667)		\$ (117,160)	(\$173,827)
Ann'l Fund Bal Adj. For W/cap-'12 audit	\$ 39,000			\$ (39,000)	\$0
Under Budgt Exp for FY'13 -			\$ 10,966	\$ 340,099	\$351,065
Under Budgt Rev for FY'13 -				\$ (65,491)	(\$65,491)
Insurance Reserve		\$ 500,000		\$ (500,000)	\$0
Overlay				\$ 51,321	\$51,321
Audited 6/30/2013	\$1,745,000	\$528,333	\$36,253	\$840,746	\$3,150,332
FY14 Budget Use of Fund Balance		\$ (28,333)		\$ (53,366)	(\$81,699)
Ann'l Fund Bal Adj. For W/cap-'13 audit	\$ 38,000			\$ (38,000)	\$0
Under Budgt Exp for FY'14			\$ (15,678)	\$ 70,466	\$54,788
Highway winter overspending transfer				\$ (62,000)	(\$62,000)
Under Budgt Rev for FY'14				\$ (40,046)	\$ (40,046)
Transfer to Rte#3 CIP				\$ (117,160)	(\$117,160)
LUZO re-write & Open Space Grt match				\$ (28,000)	(\$28,000)
Overlay				\$ 51,292	\$51,292
Audited - 6/30/2014	\$1,783,000	\$500,000	\$20,575	\$623,932	\$2,927,507
FY15 Budget Use of Fund Balance				\$ (65,875)	\$ (65,875)
Transfer to Rte#3 CIP				\$ (117,160)	\$ (117,160)
Transfer to Fire Eng. Resv. CIP				\$ (82,840)	\$ (82,840)
Ann'l Fund Bal Adj. For W/cap-'14 audit	\$ 36,000			\$ (36,000)	-
Overlay -				\$ 32,045	\$ 32,045
Projected - 6/30/2015	\$1,819,000	\$500,000	\$20,575	\$354,102	\$2,693,677
Use of Fund Balance for CIP				\$ (110,000)	\$ (110,000)
Projected - 6/30/2016	\$1,819,000	\$500,000	\$20,575	\$244,102	\$2,583,677

**TOWN OF BAR HARBOR
NEXT YEAR BUDGET DETAIL REPORT
2016 FISCAL YEAR 2016 BUDGET**

	QUANTITY	PER UNIT COST	UNIT COST	WARRNT/TC DETAIL	FY16 WARRANT/TC
1010 TOWN COUNCIL					
1010 5808 - PROFESSIONAL DUES & LICENSES				\$ 9,420	
MMA	1		\$ 8,200		
ME Service Coalition	1		\$ 630		
League Of Towns	1		\$ 590		
TOTAL TOWN COUNCIL					\$ 37,952
1012 TOWN MANAGER					
1012 5808 - PROFESSIONAL DUES & LICENSES				\$ 1,130	
ICMA	1		\$ 960		
MTCMA	1		\$ 170		
TOTAL TOWN MANAGER					\$ 127,031
1014 TOWN CLERK					
1014 5105 - WAGES-HOURLY				\$ 103,272	
Town Clerk	1		\$ 65,645		
Deputy Town Clerk	1		\$ 37,627		
1014 5302 - CONT SRV-ARCHIVAL SERVICES				\$ 2,360	
Recondition Vol. #1A and 2 Council minute binders	1		\$ 2,360		
1014 5350 - CONT SRV-ORDINANCE CODING				\$ 19,374	
LUO Rewrite	1		\$ 14,000		
3 yr average	1		\$ 5,374		
1014 5368 - CONT SRV-COMPUTER LIC & SPPT				\$ 3,567	
Laserfiche; Adobe Photo	1		\$ 3,567		
TOTAL TOWN CLERK					\$ 138,437
1016 FINANCE DEPARTMENT					
1016 5100 - WAGES-SALARIES				\$ 151,343	
Treasurer/Finance Dir	1		\$ 93,951		
Tax Collector/PR Supervisor	1		\$ 57,392		
1016 5105 - WAGES-HOURLY				\$ 122,054	
Amb Agent/MV Agent	1		\$ 43,659		
Accountant	1		\$ 41,205		
Accounts Payable	1		\$ 37,190		
1016 5368 - CONT SRV-COMPUTER LIC & SPPT				\$ 29,701	
GUI MUNIS users	12	\$ 80	\$ 960		
Laserfiche & scanners	3	\$ 147	\$ 441		
12 MUNIS software modules	0	1	\$ 23,000		
MUNIS oper. system OSDBA support	0	1	\$ 5,300		
1016 5808 - PROFESSIONAL DUES & LICENSES				\$ 887	
GFOA Membership	1		\$ 175		
Wall St. Journal subscription	1		\$ 452		
Various staff memberships	1		\$ 260		
TOTAL FINANCE DEPARTMENT					\$ 328,189
TOTAL LEGAL COUNSEL					\$ 19,150

	QUANTITY	PER UNIT COST	UNIT COST	WARRNT/TC DETAIL	FY16 WARRANT/TC
1020 ELECTIONS					
1020 5334 - CONT SRV-GEN'L & PROF FEES				\$ 1,380	
Audio & Recording for Annual & Spec. Town Mtg.	2	\$ 690	\$ 1,380		
1020 5350 - CONT SRV-BALLOT BX PROGRM				\$ 1,776	
2 State & 2 Local elections - DS200 & AVS programming	1		\$ 1,776		
TOTAL ELECTIONS					\$ 12,717
1022 TECHNOLOGY DIVISION					
1022 5334 - CONT SRV-GEN'L & PROF FEES				\$ 1,100	
General support coverage	1		\$ 500		
TSA backup coverage	2	300	\$ 600		
1022 5368 - CONT SRV-TECHNOLOGY LIC & SPPT				\$ 7,332	
CISCO IOS renewal	1		\$ 1,400		
dovgov.gov domain	1		\$ 125		
DNS hosting-JParamo	1		\$ 60		
Laserfiche & scanner	1		\$ 147		
SSL cert for mail server-JParamo	1		\$ 50		
NENA 911 fee	1		\$ 250		
VMWare support	1		\$ 1,000		
VEEAM support	1		\$ 1,200		
CMC Tech phone support	1		\$ 400		
VMWare support-GClifton	1		\$ 500		
Symantec - CDW anti virus license	50	\$ 26	\$ 1,300		
SQL support-Cooktech.Org	1		\$ 500		
WLAN Smartnet wireless lics.-new	1		\$ 400		
1022 5512 - UTIL-INTERNET/WEB ACCESS				\$ 3,000	
AOS91 internet access	1		\$ 1,500		
UNIV OF ME-internet access	1		\$ 1,200		
Time Warner-backup & free WIFI internet	1		\$ 300		
1022 5700 - EQP PURCH-COMPUTER/PRNTRS				\$ 53,225	
TwNMgr-laptop & hard drive	1		\$ 1,550		
TClerk-laptop & laser printer	1		\$ 1,075		
FIN- 2 pc's; 4 Years old	2	\$ 700	\$ 1,400		
TSA-CD/DVD printer	1		\$ 250		
Pt to pt wireless p/t devices-ballfield	1		\$ -		
for security cameras - cut by TM					
PLAN-PC & monitor- 4 years old	1		\$ 1,000		
AMB-Toughbook laptop	1		\$ 3,950		
FIRE-laptop for Dpty Fire Chief	1		\$ 1,000		
FIRE-replace 5 yr old Toughbook laptops	2	\$ 4,000	\$ 8,000		
FIRE-Toughbook vehicle mounts-old ones are to be re-deployed with old toughbooks	2	\$ 850	\$ 1,700		
FIRE-replace 4 yr old pc in station	1		\$ 850		
POLICE-Crimestar prem. maps for vehicles	2	250	\$ 500		
POLICE-Veh Toughbook laptop; 6 yrs old	1		\$ 4,000		
DISPATCH-Crimestar CAD license for new work station area	1		\$ -		
cut by TM-to be funded through Fire CIP					
HIWAY-pc & monitors for mechanics-5 yrs	1		\$ 950		
HIWAY-new cameras-shed & metal area	1		\$ -	\$ -	
cut by TM-use PWrks Bldg bond to fund					
HIWAY-pc & monitor for Supt.-4 yrs old	1		\$ 1,000		

	QUANTITY	PER UNIT COST	UNIT COST	WARRNT/TC DETAIL	FY16 WARRANT/TC
1022 TECHNOLOGY DIVISION CONTINUED					
	1		\$ 26,000		
TOTAL					\$ 161,695
1024 MUNICIPAL BUILDING					
1024				\$ 650	
	1	\$	275		
	1	\$	375		
1024				\$ 2,053	
	1	\$	1,053		
	1	\$	575		
	1	\$	425		
TOTAL					\$ 74,825
1026 TOWN OFFICES					
1026				\$ 3,200	
	1	\$	3,200		
TOTAL					\$ 33,452
TOTAL					\$ 1,376,319
1030 CODE ENFORCEMENT					
1030				\$ 1,919	
	2	\$ 147	\$ 294		
	1		\$ 1,625		
1030				\$ 1,500	
	1		\$ 300		
	1		\$ 1,200		
TOTAL					\$ 74,851
1032 ASSESSING DEPARTMENT					
1032				\$ 7,951	
	1		\$ 1,350		
	1		\$ 6,175		
	2	\$ 147	\$ 294		
	1		\$ 132		
TOTAL					\$ 135,028
1034 PLANNING DEPARTMENT					
1034				\$ 39,707	
	1		\$ 37,627		
	1		\$ 2,080		
1034				\$ 6,680	
	1		\$ 6,680		
1034				\$ 447	
	1		\$ 300		
	1		\$ 147		
TOTAL					\$ 151,893

		QUANTITY	PER UNIT COST	UNIT COST	WARRNT/TC DETAIL	FY16 WARRANT/TC
TOTAL	MISCELLANEOUS					\$ 211,104
	1040 AMBULANCE DIVISION					
1040	5105 - WAGES-HOURLY				\$ 285,411	
	Paramedics	3	\$ 48,395	\$ 145,186		
	Ambulance	3	\$ 46,328	\$ 138,985		
	Richter EMT license 7/1/15	1		\$ 1,240		
1040	5368 - CONT SRV-COMPUTER LIC & SPPT				\$ 7,908	
	Image trend run reporting	2	\$ 175	\$ 350		
	Bridge program for Tritech billing software	1		\$ 500		
	Crimestar vehicle MDC	2	\$ 300	\$ 600		
	physio control annual monitor/defib maintenance	1		\$ 2,052		
	Tritech billing software support license	1		\$ 2,276		
	Medicare Internet billing software	1		\$ 1,783		
	Laserfiche & Scanner	1		\$ 147		
	IV pump annual calibration	2	\$ 100	\$ 200		
1040	5704 - EQP PURCH-OPERATING				\$ 3,670	
	Replace AED on Rescue 3	1		\$ 1,700		
	Replace rescue harnesses other	2	\$ 235	\$ 470		
		1		\$ 1,500		
TOTAL	AMBULANCE DIV					\$ 450,258
	1042 FIRE DEPARTMENT					
1042	5105 - WAGES-HOURLY				\$ 152,047	
	Assistant Chief	1		\$ 51,950		
	Captain	1		\$ 50,324		
	Captain	1		\$ 49,773		
1042	5110 - WAGES-OVERTIME				\$ 16,116	
	Call back overtime and biweekly scheduled overtime	1		\$ 16,116		
1042	5150 - WAGES-HOLIDAY LEAVE				\$ 6,785	
	Assistant Chief	1		\$ 2,318		
	Captain	1		\$ 2,246		
	Captain	1		\$ 2,221		
1042	5368 - CONT SRV-COMPUTER LIC & SPPT				\$ 2,590	
	I am responding. Program that allows dispatchers to send fire calls via text messaging.	1		\$ 800		
	Fire Programs	1		\$ 590		
	CAD computers	3	\$ 300	\$ 900		
	Crimestar records management	1		\$ 300		
1042	5378 - CONT SRV-TESTNG-EQUIPMENT				\$ 2,894	
	Flow testing of SCBA regulators	21	\$ 53	\$ 1,113		
	Air compressor; mandatory quality air test	1		\$ 500		
	Mandatory testing of ground & aerial ladders	1		\$ 1,131		
	other	2	\$ 75	\$ 150		
1042	5644 - REPAIRS-RADIOS				\$ 688	
	Speaker Mics for portables	2	\$ 80	\$ 160		
	Portable radio batteries	2	\$ 64	\$ 128		
	Repair portable radio	1		\$ 400		

	QUANTITY	PER UNIT COST	UNIT COST	WARRANT/TC DETAIL	FY16 WARRANT/TC
1042 FIRE DEPARTMENT CONTINUED					
1042	5704 - EQP PURCH-OPERATING			\$ 16,460	
	Purchase 3 lengths of 5" supply house that is retired	3 \$	592 \$	1,776	
	Replace 2.5" hose that is in excess of 30 years old	4 \$	180 \$	720	
	Replace 8 sets of turn out gear that have failed inspection based on Maine BLS guidelines.	8 \$	1,683 \$	13,464	
	Other	1		\$ 500	
1042	5844 - TRAINING/WORKSHOPS/ETC			\$ 2,580	
	Send two new call firefighters to the County fire academy	2 \$	450 \$	900	
	Fire department Captain to Fire Officer I & II training	1		\$ 1,000	
	Other misc FF training & classes	1		\$ 300	
	Attend Volunteer Combination Fire Chief Symposium	1		\$ 380	
TOTAL	FIRE DEPARTMENT				\$ 881,674
1045 POLICE DEPARTMENT					
1045	5105 - WAGES-HOURLY			\$ 628,648	
	Lieutenant	2 \$	61,298 \$	122,596	
	Sergeant	1		\$ 53,061	
	Patrol Officers	9 \$	48,859 \$	439,731	
	Longevity Pay (6 officers)	1		\$ 4,500	
	On Duty Supervisor Compensation	365 \$	24 \$	8,760	
1045	5108 - WAGES-PD ADMIN ASST			\$ 42,016	
	Police Department Admin Assistant 60/40 split BH and MD	1		\$ 42,016	
1045	5310 - CONT SRV-CLEANING SERVICES			\$ 9,438	
	2 Weeks of cleaning = 6 times = \$363 26 pay cycles : 438	26 \$	363 \$	9,438	
1045	5368 - CONT SRV-COMPUTER LIC & SPPT			\$ 10,691	
	Crimestar RMS (annual support)	3 \$	300 \$	900	
	Crimestar MDC (annual support)	7 \$	300 \$	2,100	
	Crimestar MSG (annual support)	1		\$ 1,800	
	Crimestar SQL Support	1		\$ 500	
	LaserFiche Annual Support	1		\$ 37	
	Annual Arbitrator Support (In-Car Video System)	4 \$	662 \$	2,648	
	IP Mobile net maint. start FY16	1		\$ 2,706	
TOTAL	POLICE				\$ 1,028,633

	QUANTITY	PER UNIT COST	UNIT COST	WARRNT/TC DETAIL	FY16 WARRANT/TC
1077 HIGHWAY DEPARTMENT					
1077 5100 - WAGES-SALARIES-HIWAY SUPT				\$ 70,764	
Highway Superintendent	1		\$ 70,764		
1077 5105 - WAGES-HOURLY				\$ 418,319	
Foreman	1		\$ 46,426		
Mechanic	2	\$ 44,762	\$ 89,523		
Eq Oprtr+.25/hr longevity	1		\$ 42,317		
Equipment Operator	1		\$ 41,725		
Driver A	3	\$ 39,832	\$ 119,496		
TOTAL HIGHWAY DEPARTMENT					\$ 1,007,992
1079 SOLID WASTE					
1079 5105 - WAGES-HOURLY				\$ 122,574	
Supt w/.25/hr longevity	1		\$ 43,742		
Trx Station & Recycling attendants	2	\$ 39,416	\$ 78,832		
TOTAL SOLID WASTE					\$ 655,939
TOTAL ASSESSMENTS					\$ 3,615,766
TOTAL OPER TRANSFERS IN/OUT					\$ 6,977,104
GRAND TOTAL GENERAL FUND EXPENSES					\$ 18,454,861

Debt Service

A Responsibility of the Finance Department

Debt Ratios

State Law restricts the amount of debt that a municipality may incur by limiting it to a percentage of the total assessed value of the Town. This is similar in some sense to the way banks limit the amount an individual may borrow to a debt ratio relating their total indebtedness to their net worth. The following is the quotation from State Law, 30a MRSA 5702.

No municipality may incur debt which would {1} cause its total debt outstanding at any time, exclusive of debt incurred for school purposes, for storm or sanitary sewer purposes, for energy facility purposes or for municipal airport purposes to exceed 7 1/2% of its last full state valuation, ... {2} A municipality may incur debt for school purposes to an amount outstanding at any time not exceeding 10% of its last full state valuation, ... {3} for storm or sanitary sewer purposes to an amount outstanding at any time not exceeding 7 1/2% of its last full state valuation, ... {4} and for municipal airport and special district purposes to an amount outstanding at any time not exceeding 3% of its last full state valuation, ...; {5} provided, however, that in no event may any municipality incur debt which would cause its total debt outstanding at any time to exceed 15% of its last full state valuation, {6} or any lower percentage or amount that a municipality may set.

For the purposes of this section, full state valuation shall mean the state valuation most recently certified by the State Tax Assessor pursuant to Title 36, Section 381, adjusted to 100%.

The statutory debt limits are considered by most investment counselors to be too high. The Maine Municipal Bond Bank does not like to see ratios in excess of 5% of the Full State Valuation. Moody's Investor Service views debt burdens of 3 to 4% as average.

Bar Harbor's debt to value ratio is well within recommended limits at: 1.4%

For details, please see the analysis on page two.

Notes:

- {1} Referred to below as General Purpose Debt
- {2} Referred to below as School Purpose Debt
- {3} Referred to below as Sewer Purpose Debt
- {4} Referred to below as Airport and Special District Purpose Debt
- {5} Referred to below as Total Debt

Bond Issues

E	1996	Main Wastewater Treatment Plant Upgrade
J	2002	Underground Water Tank Purchase
M	2004	Emerson/Connors Heating System - Conventional
N	2005	USDA Rural Development Refunding Issue - Hulls Cove Sewer
O	2005	Agamont Park and Seawall Project
P	FY10	Public Works Projects - FY10
Q	FY12	Sewer System Improvements: 2011
R	FY12	Water System Improvements: 2011
S	FY13	Water System Improvements: 2012 - SRF
T	FY14	Public Works Complex: 2013 - Garage, Fueling Station, Salt/Sand Shed, Pole Barn and Offices
U	FY15	Municipal Building Renovations: FY15 -
U	FY15	Downtown Wayfinding Signs: FY15 -
V	FY17	Harborview Park --not approved--
W	FY16	Public Safety Building Envelope --not approved--
X	FY17	Road Construction --not approved--
Y	FY17	Transfer Station Renovations --not approved--
Z	FY18	Recycling Facility --not approved--
AA	FY19	Road Construction --not approved--

Debt Service

A Responsibility of the Finance Department

Schedule of Debt Outstanding

Bond Issue	Purpose	Last Payment	Outstanding Principal RNY 6/30/14	Type Of Obligation	Creditor
General Purpose Debt {1}					
J	Underground Water Tank Purchase	FY22	305,539	G.O. Bond	Maine Bond Bank/SRF
n/a	Hancock County Overlapping Debt	n/a	157,200	Our 10.48% share of \$1,500,000	
O	Agamont Park & Seawall '05	FY25	400,000	G.O. Bond	AG Edwards & Sons, Inc.
P	Public Works Projects - FY10	FY30	3,225,000	G.O. Bond	Hutchinson, Shockey, Erly & Co.
R	Water System Improvements: 2011	FY32	2,749,283	G.O. Bond	Morgan Stanley & Co
S	Water System Improvements: 2012 SRF	FY33	2,419,870	G.O. Bond	Maine Municipal Bond Bank
T	Public Works Complex: 2013	FY34	3,225,000	G.O. Bond	Robert W. Baird, Co. Inc.
U	Muni Bldg Renov & Signage	FY35	2,442,000	G.O. Bond	Morgan Stanley & Co
Total General Purpose Debt			14,923,892		
School Purpose Debt {2}					
n/a	MDI High School Overlapping Debt	n/a	1,256,282	Our 35.26% share of \$3,461,786	
n/a	Photocopiers & Duplexers	n/a	29,985	Capital lease	
M	Emerson/Connors Heating System '04	FY25	494,644	G.O. Bond	Maine Municipal Bond Bank
Total School Purpose Debt			1,780,911		
Sewer Purpose Debt {3}					
E	Main Wastewater Plant Upgrade	FY17	1,328,035	G.O. Bond	Maine Bond Bank/SRF
N	USDA Refunding Issue - Hulls Cove	FY28	545,000	G.O. Bond	AG Edwards & Sons, Inc.
Q	Sewer System Improvements: 2011	FY32	1,150,717	G.O. Bond	Morgan Stanley & Co
Total Sewer Purpose Debt			3,023,752		
Airport and Special District Purpose Debt {4}					
n/a	None		0		
Total Airport & Special Dist. Debt			0		
TOTAL DEBT {5}			19,728,555		

Notes:

- A. Estimated Full State Valuation Next Year \$1,458,439,783
- B. County & MDIHS debt is stated as of 6/30/14.

DEBT RATIOS *	Total	Statutory Limit	Statutory Limit Exceeded?	Bond Bank	Bond Bank
				Recommended Maximum	Recommendation Exceeded?
{1} General Debt	1.0%	7.5%	No		
{2} School Debt	0.1%	10.0%	No		
{3} Sewer Debt	0.2%	7.5%	No		
{4} Airport & Spec. Dist. De	0.0%	3.0%	No		
{5} Total Debt **	1.4%	15.0%	No	5.0%	No

* As a percent of Estimated Full State Valuation Next Year

** Town Council's Debt Management Policy sets a limit of 5%.

Administrative Services

1016-xxxx

Administrative Services is the cost to the General Fund of providing accounting and management services to the Sewer and Water Funds. We charge a flat amount each quarter, to cover all administrative services to the Sewer and Water Funds and the revenues are reflected in the Finance department.

Finance Department Expenses

Finance Dept. General Fund Budget for this year			317,781
Finance Dept. "Rent" of Muni.Bldg.	1040 Sq.Ft. X	\$13.42 /Sq.Ft.	13,957
Finance Dept. Employee Benefits	Wages = \$279,903	Benefits Rate= 39.0%	109,162
Computer Time: Hardware and Software Capital Cost (From C.I.P. Fund)			4,500
Total Finance Department Cost To Town			445,400

Other Funds' Shares of Finance Department Revenues	Budget This Year	Allocation of Finance Dept. Cost	
Municipal Budget Revenues	17,739,754	79.5%	
Sewer Fund Revenues	2,162,351	9.7%	43,148
Water Fund Revenues	1,786,968	8.0%	35,657
Cruise Ship Fund Revenues	632,224	2.8%	12,615
Total Town Revenues	22,321,297	100.0%	

4310 Administrative Services to the Sewer Fund

Requested

Next Year

Sewer Fund's Share of Normal Finance Department Expenses	(see above)				43,148
Sewer Fund's Share of Management Expenses		Current Hourly Rate	Projected Salary/Day	Days/Yr.	Total
Public Works Director	3,304		\$330.40	45	14,868
Public Works Office Manager		\$20.19	\$161.52	10	1,615
Technical Systems Administrator			\$293.44	25	7,336
Water Div. Office Mgr		\$19.99	\$159.92	10	1,599
Finance Dir. (Budgeting)	3,536		\$353.60	8	2,829
Town Manager			\$407.68	8	3,261
Total Wages and Salaries					31,509
Benefits		Rate		39.0%	12,288
Sewer Fund's Share of Management Expenses					43,797
Total Sewer Fund Administrative Services Charge					\$86,945

~ ~ Administrative Services Continued on Next Page ~ ~

Administrative Services

1016-xxxx

Requested

Next Year

4312 Administrative Services to the Water Fund

Water Fund's Share of Normal Finance Department Expenses					(see above)	35,657
Water Fund's Share of Management Expenses	Current Biweekly Rate	Current Hourly Rate	Salary/Day	Days/Yr.	Total	
Public Works Director	3,304	0	\$330.40	58	19,163	
Water Div. Office Mgr		\$19.19	\$153.52	-10	-1,535	
Finance Director (budget/Rates/PUC)	3,536	n/a	\$353.60	16	5,658	
Technical Systems Administrator	0	0	\$293.44	15	4,402	
Town Manager	0	0	\$407.68	5	2,038	
Total Wages and Salaries					29,726	
Benefits			Rate	39.0%	11,593	
Water Fund's Share of Management Expenses						41,319
Total Water Fund Administrative Services Charge						\$76,976

Requested

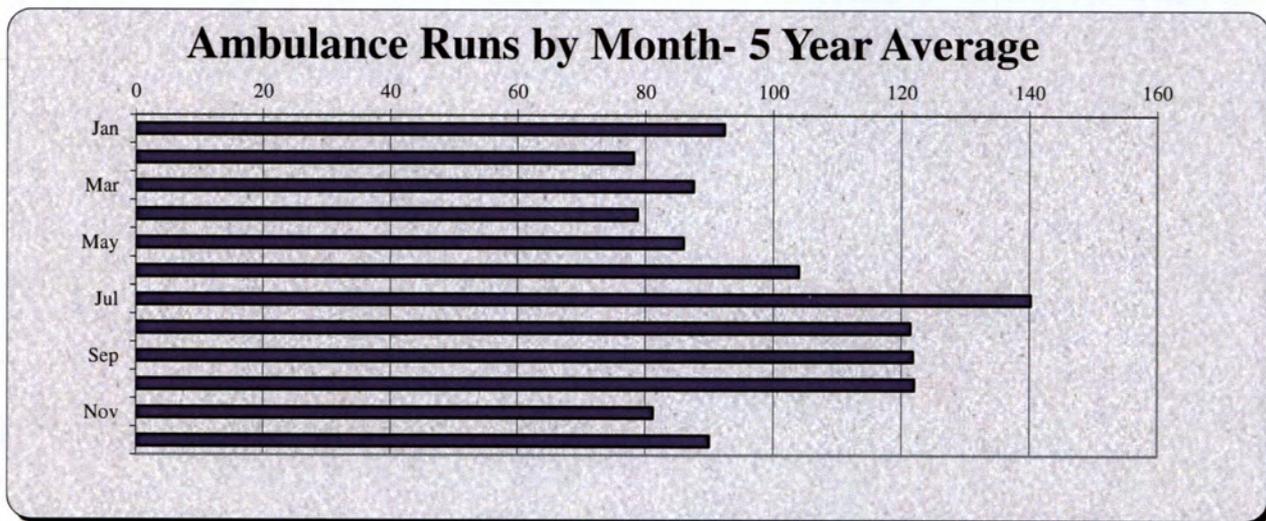
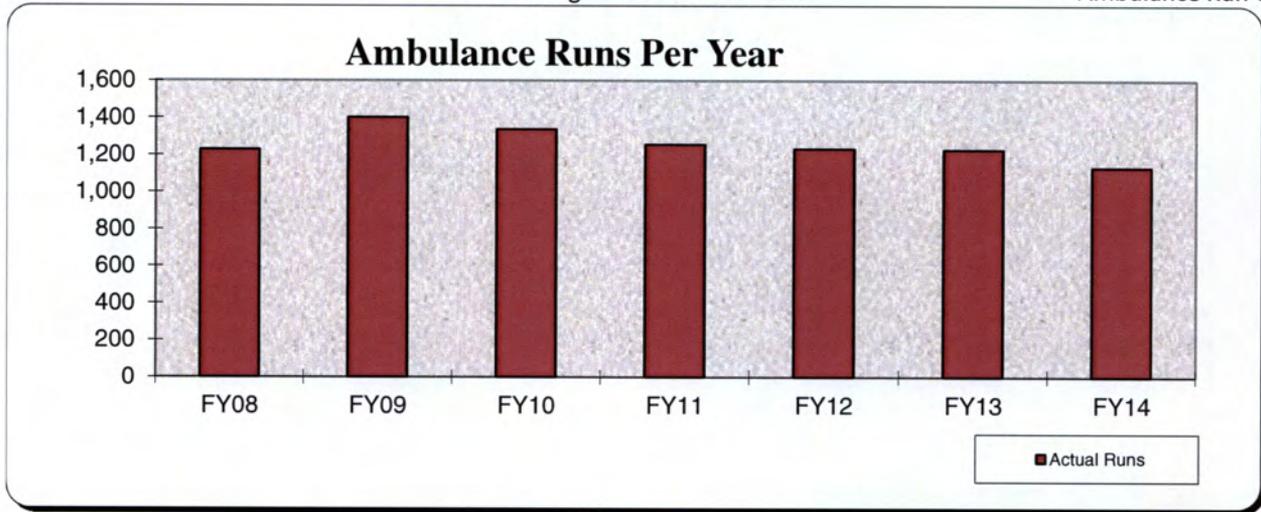
Next Year

4816 Administrative Services to the Cruise Ship Fund

Cruise Fund's Share of Normal Finance Department Expenses					(see above)	12,615
Cruise Fund's Share of Management Expenses	Current Biweekly Rate	Current Hourly Rate	Salary/Day	Days/Yr.	Total	
Technical Systems Administrator (WiFi In Parl	0	n/a	\$293.44	2	587	
Interim Planner		35.12	\$280.96	5	1,405	
Town Manager (Budget, Meetings, Etc.)	0	n/a	\$407.68	10	4,077	
Total Wages and Salaries					6,068	
Benefits			Rate	38.0%	2,306	
Cruise Ship Fund's Share of Management Expenses						8,375
Free Wi-Fi in the Parks Lic & costs						421
Total Cruise Ship Fund Administrative Services Charge						\$21,411

(This charge is included in the CS Fund as an allocated expense and is reflected in the General Fund revenues as part of its CS transfers in - #1088-4806)

~ ~ End of Administrative Services ~ ~



Ambulance Run History *

	Calendar Year								5 Yr Avg by month
	2007	2008	2009	2010	2011	2012	2013	2014	
Jan	84	84	116	97	88	103	91	83	92
Feb	85	80	95	84	84	67	80	76	78
Mar	89	98	120	93	86	89	93	77	88
Apr	90	105	110	93	74	64	98	65	79
May	96	109	124	103	73	80	108	66	86
Jun	109	102	116	86	111	112	108	103	104
Jul	139	130	151	138	152	135	157	119	140
Aug	132	147	177	122	143	114	122	106	121
Sep	104	109	149	145	127	125	117	95	122
Oct	139	127	145	127	113	113	120	137	122
Nov	60	93	85	127	72	79	61	67	81
Dec	76	115	74	81	112	85	86	86	90

Annual Totals									
Calendar Year	1,203	1,299	1,462	1,296	1,235	1,166	1,241	1,080	
Fiscal Year		1,228	1,402	1,337	1,256	1,234	1,229	1,133	
		FY08	FY09	FY10	FY11	FY12	FY13	FY14	
Runs Billed *		1,120	1,096	1,073	1,006	1,028	1,030	913	
As a % of Total Runs		91%	78%	80%	80%	83%	84%	81%	

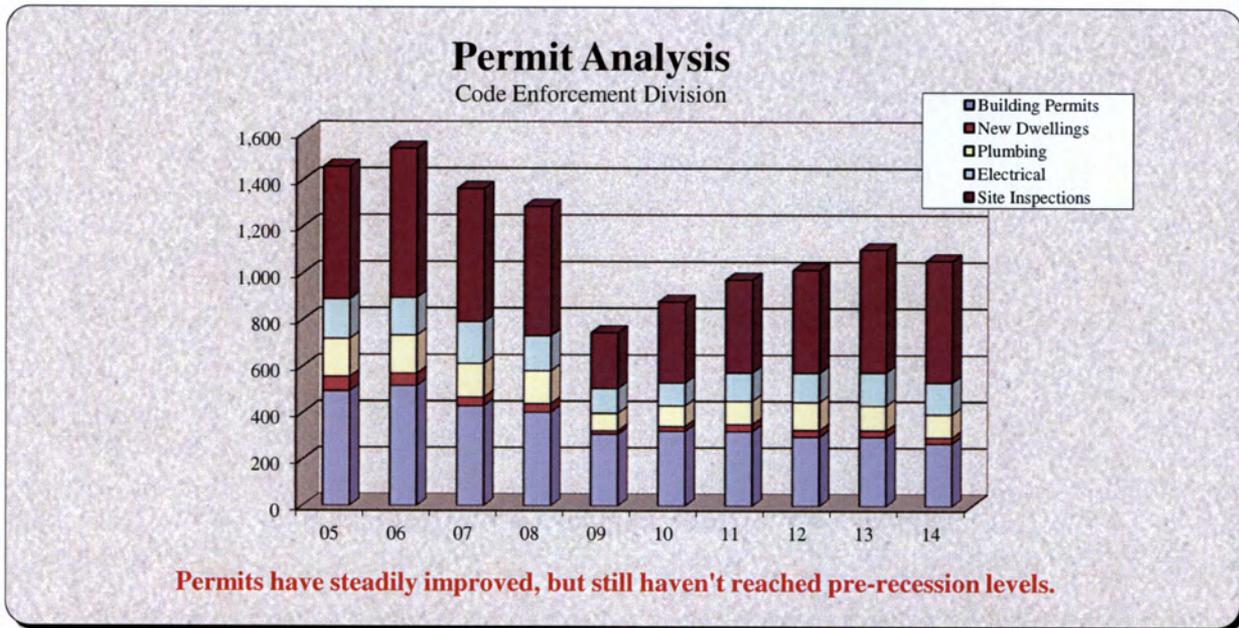
* Not all of our runs are billable. For example, sometimes we are dispatched to the scene of a motor vehicle accident, only to find that there are no injuries.

Code Enforcement Division

A Division of the Planning Department

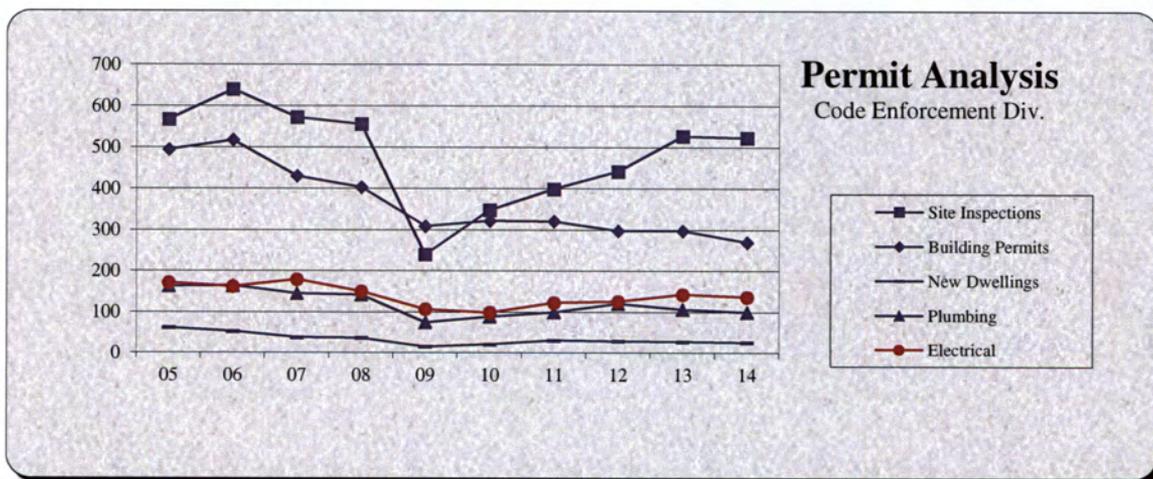
Chart E

1030-xxxx



PERMITS ISSUED 2005 - 2014

Calendar Year	05	06	07	08	09	10	11	12	13	Calendar Yr. 14	Nine Year Change
Building Permits	494	517	430	403	309	322	321	298	298	270	-45%
New Dwellings	62	53	38	37	15	21	31	29	28	26	-58%
Plumbing	163	164	145	142	75	89	100	121	107	100	-39%
Electrical	171	162	179	150	107	99	123	126	143	137	-20%
Site Inspections	567	640	572	556	240	348	399	442	527	523	-8%
Totals	1,457	1,536	1,364	1,288	746	879	974	1,016	1,103	1,056	-28%
Total Permits	828	843	754	695	491	510	544	545	548	507	-39%



Memo

To: Cornell Knight, Town Manager
From: Chip Reeves, Public Works Director
Date: December 8, 2014
Re: Consolidated Five Year Capital Work Plan

Please find attached the above referenced Consolidated Work Plan (CWP). This plan has been reworked to show a more accurate estimate of scheduling and costs of the listed projects.

In the CWP you will note highlighted cells in yellow. This denotes projects that are funded through present bonding, rates or taxation. You will also note that budgeted amounts for different project categories have been blacked out. This will help to maintain the Town's competitive bidding process which we continue to benefit from.

Projects listed in the Wastewater Fund contain scopes of work that include manhole replacement, service replacement and main re-lining as deemed necessary per project. The projects are listed to coordinate scheduling of service and manhole replacement, or any other work requiring excavation, with water and road/sidewalk replacement work. Main re-lining can occur before or after manhole replacement. We have found that we get much better pricing for re-lining if our total quantity depending upon size is around 1500 LF. Therefore, the re-line work will be bid out at different times than shown on the CWP.

The Lower Main Street project is the scope of work developed by Land Design Group through a series of meetings by stake holders and abutters along that road. The total dollars budgeted do not reflect a formal agreement with MDOT as we have yet to approach them with the project. Additionally, the conceptual estimate should be reviewed as well as the scope of work, since it was developed in 2006.

Finally at the bottom of the spreadsheet you will see an accounting of remaining bond monies unspent by fund. You will also see a row labeled appropriated (Approp) from rates or taxes. Following that you will see the calculation of future borrowing required and the fiscal year that funding would need to be requested if the CWP is approved as proposed.

Please call with questions.

Consolidated Capital Work Program
Present Year to FY 20

Present Year	FY 15						FY Consolidated Capital Costs
	Wastewater Fund	Mains/Manholes	Water Fund	Mains	General Fund	Road CIP	Sidewalk CIP
	Ash Place	\$ 60,560	Ash Place	\$ 73,250	Crooked Road	\$175,354	
	Oliver Street	\$ 52,910	Oliver Street	\$ 71,627	Oliver Street	\$171,058	\$ 25,523
	Center Street	\$ 36,355	Center Street	\$ 55,147	Center Street	\$ 96,712	\$ 27,119
			Crooked Road	\$ 230,195			
			Highbrook Road		Highbrook Road		
					Cromwell Harbor Bridge		
	Mt. Desert Street		Mt. Desert Street		Mt. Desert Street		
					Paving	\$ 250,000	
	Category Total	\$ 212,420	Category Total	\$ 566,369	Category Total	\$1,403,458	\$ 52,641
	FY Fund Total	\$ 212,420	FY Fund Total	\$ 566,369	FY Fund Total		\$ 1,456,100
Year One							\$ 2,234,889
FY 16	FY 16						
	Wastewater Fund	Mains/Manholes	Water Fund	Mains	General Fund	Road CIP	Sidewalk CIP
	MDOT Route #3 Project	\$ 20,000	MDOT Route #3 Project	\$ 1,700,000	MDOT Route #3 Project	\$ 540,000	
					Paving	\$ 250,000	
	Category Total	\$ 20,000	Category Total	\$ 1,700,000	Category Total	\$ 790,000	\$ -
	FY Fund Total	\$ 20,000	FY Fund Total	\$ 1,700,000	FY Fund Total		\$ 790,000
Year Two							\$ 2,510,000
FY 17	FY 17						
	Wastewater Fund		Water Fund		General Fund		
	Rodick		Rodick		Rodick		
	Wayman Lane				Wayman		
	Livingston Road		Livingston Road		Livingston		
	Cottage Street		Cottage Street		Cottage Street		
					Paving	\$ 250,000	
	Category Total	\$ 66,064	Category Total	\$ 341,333	Category Total	\$ 1,374,658	\$ 373,108
	FY Fund Total	\$ 66,064	FY Fund Total	\$ 341,333	FY Fund Total		\$ 1,747,766
Year Three							\$ 2,155,163
FY 18	FY 18						
	Wastewater Fund		Water Fund		General Fund		
	Atlantic Avenue		Atlantic Avenue		Atlantic Avenue		
	Derby Lane		Derby Lane		Derby Lane		
	Des Isle Avenue		Des Isle Avenue		Des Isle Avenue		
	Stephens Lane				Paving		
	Category Total	\$ 161,535	Category Total	\$ 293,025	Category Total	\$ 581,022	\$ 79,038
	FY Fund Total	\$ 161,535	FY Fund Total	\$ 293,025	FY Fund Total		\$ 660,060
Year Four							\$ 1,114,620
FY 19	FY 19						
	Wastewater Fund		Water Fund		General Fund		
	Hancock Street		Hancock Street		Hancock Street		
	Pleasant Street		Pleasant Street		Pleasant Street		
	Lower Main Street		Lower Main Street		Lower Main Street		
					Paving	\$ 250,000	
	Category Total	\$ 300,143	Category Total	\$ 726,600	Category Total	\$ 999,378	\$ 708,787
	FY Fund Total	\$ 300,143	FY Fund Total	\$ 726,600	FY Fund Total		\$ 1,708,165
Year Five							\$ 2,734,907
FY 20	FY 20						
	Wastewater Fund		Water Fund		General Fund		
	Shannon Road		Shannon Road		Shannon Road		
	Holland Ave		Holland Ave		Holland Ave		
	Glen Mary Road		Glen Mary Road		Glen Mary Road		
					Paving	\$ 250,000	
	Category Total	\$ 123,338	Category Total	\$ 662,900	Category Total	\$ 1,360,550	\$ 133,503
	FY Fund Total	\$ 123,338	FY Fund Total	\$ 662,900	FY Fund Total		\$ 1,494,053
							\$ 2,280,290
	Total Spending	\$ 883,499		\$ 4,290,227		\$ 6,509,066	\$ 1,347,077
	YELLOW MEANS WE ARE ALREADY BONDED						\$ 13,029,869
	Remaining Bond Monies unspent	\$ 555,739		\$ 406,398		\$ 736,641	\$ 515,621
	Transfer In from Cruise Ships	\$ -		\$ -		\$ 808,895	\$ 434,031
	Approp from Past Fees or Taxes	\$ -		\$ (17,671)	bond rounding	\$ 540,000	\$ 224,547
	Rte #3 DOT or Spec. Tax assessments	\$ -		\$ -		\$ 2,900,000	\$ -
	Approp. From Future Borrowing	\$ -		\$ 3,800,000		\$ 1,523,530	\$ 172,878
	Approp from future Fees or Taxes	\$ 327,760		\$ 101,500		\$ 6,509,066	\$ 1,347,077
	Totals	\$ 883,499		\$ 4,290,227		\$ 6,509,066	\$ 1,347,077
	Future Borrowing Required	\$ -	funded by existing rates	\$ 3,800,000		\$ 2,800,000	\$ -
				3.75% - 20 yrs - \$274,000		\$202,000 debt service	
				15% water rate increase		+1.4% increase in tax rate	

5924 Island Explorer - Expenses

Island Explorer is a partnership operated by Downeast Transportation, Inc. with municipalities contributing roughly 5% of the funding, rider and local donations 2%, LL Bean 17% and our federal and state partners 17%. The lion's share of Island Explorer funding comes from Acadia National Park which provides about 60% through park entry fees.

Account History

FY13 Flat Funded at FY12 Rate

FY14 On April 3, 2012 Town Council approved a new ten year lease with Downeast Transportation, Inc. (DTI) for their dispatch center at the Village Green. Under the terms of the new lease, DTI gets a little more of a donation from the Town, but their cost to rent their building goes up slightly more, with a \$500 net gain to the Town's benefit each year. If the Town does not live up to the agreed increase in our grant, then DTI's rent reverts to the lower level stated in the lease.

	<i>Fiscal Year</i>	<i>Previous Grant</i>	<i>Additional Grant</i>	<i>New Total</i>	<i>Estimated This Year</i>	<i>Requested Next Year</i>
#1036-5924 exp	FY15	25,000	13,962	38,962	38,962	
	FY16	25,000	14,225	39,225		39,225
	FY17	25,000	14,512	39,512		
	FY18	25,000	14,823	39,823		
	FY19	25,000	15,157	40,157		
	FY20	25,000	15,517	40,517		
	FY21	25,000	15,902	40,902		
	FY22	25,000	16,315	41,315		

Total Funding for Downeast Transportation, Inc.

Since DTI receives funding from a number of Town sources, we have provided a summary below.

	<i>General Fund</i>		<i>Cruise Ship Fund</i>	<i>Total Allocated</i>
	<i>Misc. Account</i>	<i>CoOp. Agency</i>		
FY15	38,962	1,820	19,250	60,032
FY16	39,225	1,820	19,577	60,622
	<i>Change >></i>			1.0%

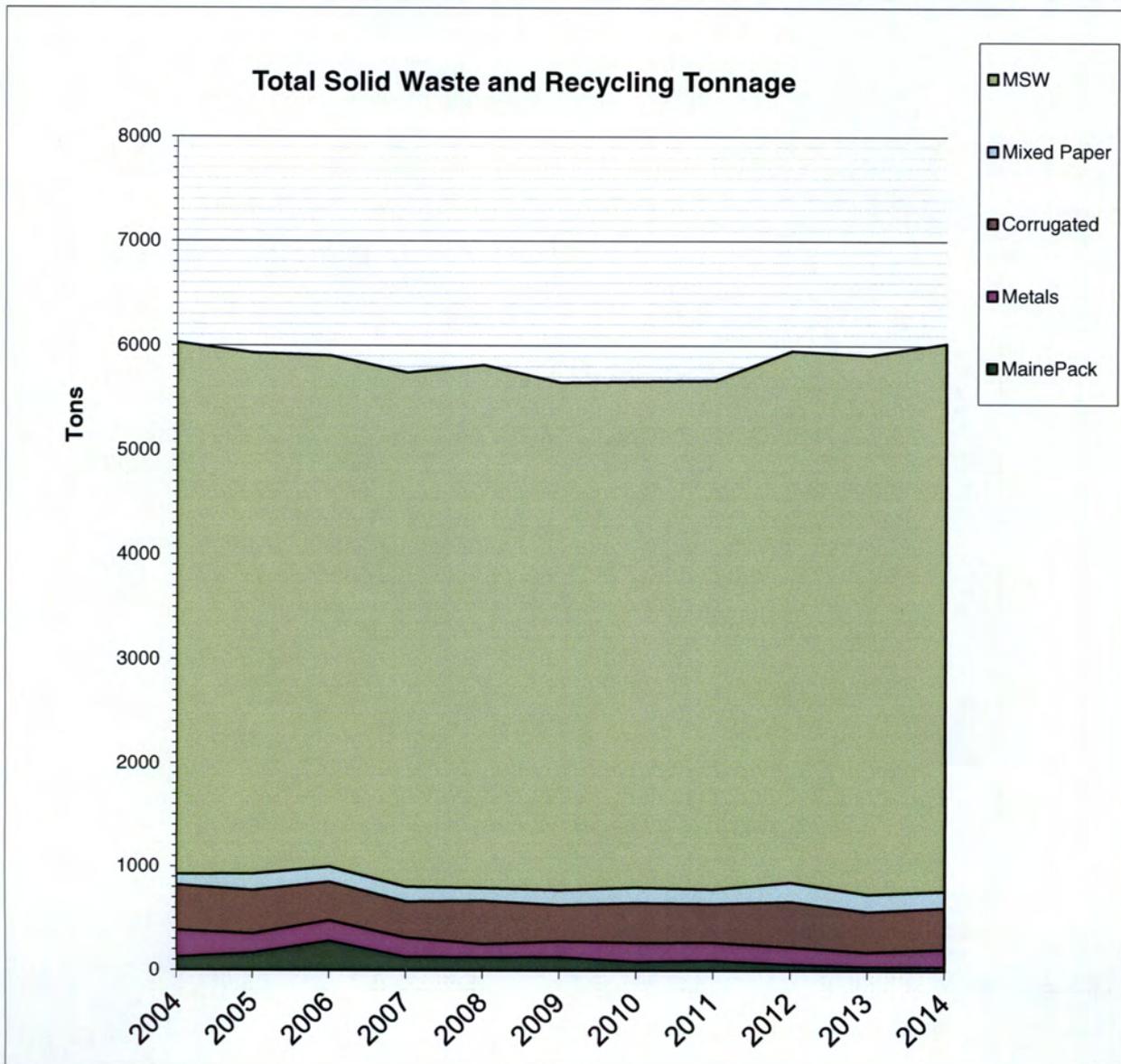
4521 Island Explorer Lease - Revenues

Under the terms of the new lease, DTI gets a little more of a donation from the Town, but their cost to rent their building goes up slightly more, with a \$500 net gain to the Town's benefit each year. If the Town does not live up to the agreed increase in our grant, then DTI's rent reverts to the lower level stated in the lease.

	<i>Year</i>	<i>Grant to DTI</i>	<i>Rent Paid to Town</i>	<i>Profit to Town</i>
#1082-4521 rev	FY15	13,962	18,462	4,500
	FY16	14,225	19,225	5,000
	FY17	14,512	20,012	5,500
	FY18	14,823	20,823	6,000
	FY19	15,157	21,657	6,500
	FY20	15,517	22,517	7,000
	FY21	15,902	23,402	7,500
	FY22	16,315	24,315	8,000

Total Solid Waste and Recycling Tonnage

Calendar Year	Metals	Maine Pack	Corru-gated	Mixed Paper	MSW (trash)	Total	Recycle Rate	MSW *
2004	256	127	435	105	5,103	6,026	15%	85%
2005	184	166	419	158	4,999	5,926	16%	84%
2006	196	281	373	146	4,905	5,901	17%	83%
2007	187	128	345	146	4,934	5,740	14%	86%
2008	129	125	414	125	5,021	5,814	14%	86%
2009	151	128	351	145	4,871	5,646	14%	86%
2010	182	84	383	150	4,858	5,657	14%	86%
2011	174	96	371	143	4,881	5,665	14%	86%
2012	165	62	437	185	5,101	5,950	14%	86%
2013	138	41	388	168	5,173	5,908	12%	88%
2014	166	40	400	160	5,255	6,021	13%	87%



Bar Harbor Town Council

Vision

The Bar Harbor Town Council is resolute in its commitment to promoting a sustainable and resilient community. Efficient use of public funds, good governance in accordance with the Town Charter and citizen involvement will ensure ample access to goods, services, housing and education and afford our diverse residents and visitors an outstanding quality of life.

2014 Five Year Goals

~ FY14 through FY19 ~

A. Taxes and Other Revenues

- 1. Work with the manager to draft a Municipal Budget that will keep property tax increases to a minimum.**
- 2. Work to identify opportunities to match potential revenues to incurred expenses to minimize impact on property tax and rate payers.**
- 3. Work with the Finance Director and Assessor to understand possible variances/in-equities in commercial property assessment to determine the need for revaluation of all commercial properties.**

B. Environment

- 1. Work with the Marine Resources Committee and others to ensure that the water quality of Frenchman Bay is preserved by working with local, state and federal agencies and committees.**
- 2. Work with other towns in the region to study and recommend solutions to the long-term issue of solid waste management and disposal.**

C. Planning for Our Future

- 1. Bring to Town Meeting a simplified, enforceable Land Use Ordinance.**
- 2. Conduct no-cost evaluation of the Town's rooftops for the feasibility of installing photovoltaic panels to reduce the Town's energy costs; and encourage, where possible, "community solar" in which local residents and businesses cooperate to plan, invest in and benefit from solar technology responsibly sited on public or private facilities.**
- 3. Develop and enact a Land Use Ordinance amendment to make existing shorefront cottage rentals conforming.**
- 4. Review the town's process for siting and permitting public utilities and make recommendations for improvement.**

Council Goals

Results of Goal Setting Workshop October 28, 2014

D. Services

- 1. Improve effectiveness and efficiency of public safety services, including continued exploration of collaboration with other towns**
- 2. Investigate and make recommendations regarding the need for enhanced human resources functions within town government, including possible collaboration with other towns.**

E Infrastructure

- 1. Support, monitor and actively engage MDOT and our State and Federal delegations to ensure Route 3 reconstruction is completed.**
- 2. Support, monitor, and actively engage Federal, State and Canadian officials, as well as other interested parties, to ensure that the ferry terminal remains a maritime facility for cruise ship berths and to ensure that any potential future ferry service has a publicly owned place to land in Bar Harbor.**
- 3. Encourage and assist the Maine Port Authority to acquire the ferry terminal.**
- 4. Sustain and grow cruise ship visitation within limits set by the Town Council on a yearly basis, to ensure that the income stream from cruise visitation continues to make Maine Port Authority acquisition of the ferry terminal viable.**
- 5. Investigate options for construction of a parking garage, including the use of a public/private partnership.**
- 6. Complete a master plan for the transfer station.**
- 7. Design, fund and rebuild Harborview Park and Grant Park.**
- 8. Continue to explore the feasibility of construction of a sidewalk from the Town Hill Playground to the Knox Road.**
- 9. Explore potential for and promote construction of additional bike lanes on Crooked Road and along other roadways/routes, including when roads are reconstructed, and when collaboration is possible with Acadia National Park.**
- 10. Determine cost of improving broadband service within downtown and providing it to areas of the town not currently served.**
- 11. Complete review and make recommendations regarding sewer system expansion in conjunction with MDOT reconstruction of Route 3.**
- 12. Study future space needs and options for public safety functions within Bar Harbor, as exploration of collaboration with other towns proceeds (see goal D-1)**
- 13. Develop plan for protecting the integrity of the Fire Station building “envelope” and include recommendations in capital improvement plan.**

Adopted 11-18-14

Amended by Council 12-2-14

Council Goals: FY14 – FY19

Council Goals

Results of Goal Setting Workshop October 28, 2014

E. Governance

- 1. Introduce appropriate electronic voting technology to improve efficiency and accuracy of tabulating votes at annual open Town Meeting.**

Adopted 11-18-14

Amended by Council 12-2-14

Council Goals: FY14 – FY19